Before the Federal Communications Commission Washington, DC 20554

In the Matter of)	
)	
Request for Review of Decision of)	
Universal Service Administrator)	File No. SLD
or, in the Alternative, Request for Waiver by)	
STRIVE Preparatory Schools)	
)	
Schools and Libraries Universal Service)	CC Docket No. 02-6
Support Mechanism)	

STRIVE PREPARATORY SCHOOLS' REQUEST FOR REVIEW OF DECISION OF USAC OR, IN THE ALTERNATIVE, REQUEST FOR WAIVER

Applicant Name: STRIVE Preparatory Schools

Application Number: 1011445 **Funding Request Number:** 2679268

Funding Commitment Decision Letter: August 28, 2015

Pursuant to Section 54.719(b)-(c) of the Commission's rules,¹ STRIVE Preparatory Schools ("STRIVE Prep"), through its undersigned counsel, hereby submits this request for review of a decision of the Universal Service Administrative Company ("USAC") or, in the alternative, request for waiver of Sections 54.504(a) and 54.507(c) of the Commission's rules² to permit STRIVE Prep to correct a ministerial or clerical error on its E-rate application after USAC's issuance of a Funding Commitment Decision Letter ("FCDL").

I. BACKGROUND

For Funding Year 2014, STRIVE Prep requested and received E-rate funding to cover the first year of a three-year contract with Comcast for 1 Gbps fiber-based Internet access service for all of the STRIVE Prep schools at a total monthly recurring charge of \$27,000 ("Multi-Year 1").

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¹ 47 C.F.R. § 54.719(b)-(c).

² See id. § 54.504(a) (requiring applicants to submit a completed FCC Form 471 to USAC); id. § 54.507(c) (requiring filing of FCC Form 471 within the filing window).

Gbps Fiber Contract.").³ For Funding Year 2015, STRIVE Prep fully intended to apply for Erate funding to cover the second year of the Multi-Year 1 Gbps Fiber Contract, but did not do so due to a ministerial or clerical error that occurred during preparation of the application.⁴ Specifically, for the reasons detailed in the attached declaration, when STRIVE Prep's E-rate consultant requested copies of all recent Comcast invoices for purposes of making funding requests in STRIVE Prep's FCC Form 471 application for Funding Year 2015 ("2015 Form 471 Application"), STRIVE Prep's finance department mistakenly omitted invoices for the Multi-Year 1 Gbps Fiber Contract and instead included invoices for a much smaller, outdated contract with Comcast for cable modem Internet access service at speeds ranging from 50 to 100 Mbps at six of the STRIVE Prep schools at monthly recurring charges ranging from \$98.84 to \$238.84 ("50-100 Mbps Cable Contract").⁵

As a result of this ministerial or clerical error, STRIVE Prep's E-rate consultant requested funding in the 2015 Form 471 Application to cover the cost of services under the much smaller, outdated 50-100 Mbps Cable Contract (*i.e.*, \$98.84 to \$238.84 per month) instead of the Multi-Year 1 Gbps Fiber Contract (*i.e.*, \$27,000 per month).⁶ STRIVE Prep discovered and attempted to correct this ministerial or clerical error after USAC had issued the FCDL for STRIVE Prep's 2015 Form 471 Application.⁷ USAC denied the request on the ground that such errors cannot be corrected after the issuance of an FCDL.⁸

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³ Declaration of Jeff Estes on behalf of STRIVE Preparatory Schools ¶ 3 (dated January 8, 2016) ("Estes Declaration") (attached hereto as Attachment A).

⁴ *Id.* ¶ 4.

⁵ *Id.* ¶¶ 4-5.

⁶ *Id*. ¶ 6.

⁷ *Id.* ¶¶ 7-8.

⁸ See Letter from Schools and Libraries Division, USAC, to Jim Abrahamsen, ETECHCO, E-rate Consultant for STRIVE Preparatory Schools, at 1-2 (dated Nov. 10, 2015) ("USAC Decision on Appeal") (attached hereto as Attachment B). This request is timely filed within 60 days of the

II. DISCUSSION

The Wireline Competition Bureau ("Bureau"), on delegated authority, has repeatedly permitted schools to correct ministerial or clerical errors that resulted in a funding request that was lower than what the school originally intended. For example, in the *Arkansas DIS Order*, the Bureau held that the Arkansas Department of Information Systems "committed an error in completing its initial FCC Form 471 submission by mistakenly including an incorrect funding request amount" of approximately \$27,000 per month instead of nearly \$490,000 per month. 9 The Bureau held that the mistake was "sufficiently similar" to the "ministerial, clerical, or procedural errors" in the Commission's *Bishop Perry Order* and therefore "warrant[ed] a waiver of the Commission's rules." 10

Moreover, the Bureau has repeatedly allowed E-rate applicants to correct ministerial or clerical errors that inadvertently resulted in lower funding requests *even after USAC issued the relevant FCDL*. For instance, the Bureau recently granted an appeal of a USAC decision denying the Harrisburg, Pennsylvania City School District's request for a post-FCDL funding increase due to a ministerial or clerical error. Specifically, the district explained that (1) it made a funding request for \$2,350 instead of nearly \$4,800 per month because it inadvertently included only port charges instead of both port and transport charges in its funding request; and (2) it did not discover and attempt to correct the ministerial or clerical error until after USAC

USAC Decision on Appeal. *See* 47 C.F.R. § 54.720(a) (requiring requests for review or waiver to be filed within 60 days of USAC's decision).

⁹ See Requests for Review and Waiver of Decisions of the Universal Service Administrator by State of Arkansas Department of Information Systems, Little Rock, Arkansas, et al.; Schools and Libraries Universal Service Support Mechanism, Order, 23 FCC Rcd. 9373, ¶¶ 11-12 (2008) ("Arkansas DIS Order").

¹⁰ Id. ¶ 12 (citing Request for Review of the Decision of the Universal Service Administrator by Bishop Perry Middle School, New Orleans, LA, et al.; Schools and Libraries Universal Service Support Mechanism, Order, 21 FCC Red. 5316, ¶ 11 (2006) ("Bishop Perry Order")).

See Streamlined Resolution of Requests Related to Actions by the Universal Service Administrative Company, Public Notice, 30 FCC Rcd. 9373, at 5-6 (rel. Sept. 30, 2015).

issued the FCDL.¹²

Similarly, in 2014, the Bureau permitted Kress, Texas Independent School District to correct an error¹³—discovered after the FCDL was issued—in which the district requested \$18,000 instead of approximately \$50,000 in funding due to a "mathematical error."¹⁴ In the same order,¹⁵ the Bureau also allowed Nash-Rocky Mount Schools to correct an error (again, discovered after the FCDL was issued) in which the schools mistakenly requested approximately \$6,000 per month, the amount they had been saving under a revised contract, instead of the actual billed amount of nearly \$14,000 per month.¹⁶

Consistent with this precedent, the Bureau should grant the instant request to permit STRIVE Prep to correct the ministerial or clerical error that resulted in a funding request insufficient to cover the second year of STRIVE Prep's multi-year contract with Comcast. STRIVE Prep has been able to negotiate changes to that contract such that Comcast will provide Internet access services at speeds ranging from 100 to 300 Mbps at an average monthly recurring cost of \$12,583.33 for the 2015-2016 school year¹⁷ instead of 1 Gbps Internet access service at a monthly recurring cost of \$27,000. While STRIVE Prep has been able to reduce its costs under the contract, STRIVE Prep and its students will suffer significant undue hardship if STRIVE Prep does not receive sufficient E-rate funding to cover these costs. In particular, if STRIVE

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¹² See Harrisburg City School District Request for Waiver, CC Dkt. No. 02-6, at 1 (filed Sept. 8, 2015).

¹³ See Requests for Waiver and/or Review of Decisions of the Universal Service Administrator by Camnet, Inc. (Camelback Academy), Glendale, Arizona et al.; Schools and Libraries Universal Service Support Mechanism, Order and Order on Reconsideration, 29 FCC Rcd. 7581, Appendix A (2014) ("Camelback Academy Order").

¹⁴ See Kress Independent School District, Request for Review and Waiver, CC Dkt. No. 02-6, at 3 & Exhibits A, C (filed Jan. 14, 2014).

¹⁵ Camelback Academy Order, Appendix A.

¹⁶ See Nash-Rocky Mount Schools Request for Review, CC Dkt. No. 02-6, at 1 (filed Oct. 22, 2013).

¹⁷ Estes Declaration ¶ 9.

Prep is denied funding to cover the second year of its multi-year contract with Comcast, STRIVE Prep will be forced to make budget reductions that may negatively impact students and their academic performance.¹⁸ Thus, rigid adherence to the Commission's rules in this case would not serve the public interest.¹⁹ Furthermore, there is no evidence of waste, fraud, or abuse of the E-rate program on the part of STRIVE Prep.²⁰

III. CONCLUSION

For the foregoing reasons, the Bureau should permit STRIVE Prep to correct the ministerial or clerical error on its 2015 Form 471 Application and request sufficient funding to cover the second year of its multi-year contract with Comcast for Internet access services. The corrected funding request and supporting documentation are attached to this request.

Respectfully submitted,

/s/ Ari Q. Fitzgerald
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cc: Jim Abrahamsen
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(303) 919-0842

abrahamsenj@comcast.net

19 See, e.g., Bishop Perry Order ¶ 11; Arkansas DIS Order ¶ 12.

²⁰ See, e.g., id.

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¹⁸ *Id.* ¶ 10.

Attachments: Attachment A, Declaration of Jeff Estes on behalf of STRIVE Preparatory Schools

Attachment B, USAC Decision on Appeal Attachment C, Corrected Funding Request

CERTIFICATE OF SERVICE

Pursuant to Section 54.721(c) of the Commission's rules, 47 C.F.R. § 54.721(c), I, Nirali Patel, hereby caused a true and correct copy of the foregoing STRIVE Preparatory Schools Request for Review of Decision of USAC or, in the Alternative, Request for Waiver to be served on the following via United States mail:

USAC Schools and Libraries Program Correspondence Unit 30 Lanidex Plaza West P.O. Box 685 Parsippany, NJ 07054-0685

Nirali Patel



DECLARATION OF JEFF ESTES ON BEHALF OF STRIVE PREPARATORY SCHOOLS

- 1. I am Jeff Estes, Senior Director of Technology, for STRIVE Preparatory Schools ("STRIVE Prep"), a Denver-based community of free, open enrollment public charter schools.
- 2. The purpose of my declaration is to describe the ministerial or clerical error that resulted in STRIVE Prep's inadvertent request for insufficient E-rate funding to cover the second year of a multi-year contract for Internet access services.
- 3. For Funding Year 2014, STRIVE Prep applied for E-rate funding to cover, among other things, the first year of a three-year contract with Comcast for 1 Gbps fiber-based Internet access service for all of the STRIVE Prep schools at a total monthly recurring charge of \$27,000, or \$324,000 annually (hereinafter, "Multi-Year 1 Gbps Fiber Contract"). The Universal Service Administrative Company ("USAC") granted this funding request (Funding Request Number 2679278) in its entirety.
- 4. For Funding Year 2015, STRIVE Prep fully intended to apply for E-rate funding to cover the second year of the Multi-Year 1 Gbps Fiber Contract. STRIVE Prep did not do so due to a ministerial or clerical error. Specifically, when STRIVE Prep's E-rate consultant requested copies of all recent Comcast invoices for purposes of making funding requests in STRIVE Prep's FCC Form 471 for Funding Year 2015 ("2015 Form 471 Application"), STRIVE Prep's finance department mistakenly omitted invoices for the Multi-Year 1 Gbps Fiber Contract and instead included invoices for a much smaller, older contract with Comcast for cable modem Internet access service at speeds ranging from 50 to 100 Mbps at six of the STRIVE Prep schools at monthly recurring charges ranging from \$98.84 to \$238.84 (hereinafter, "50-100 Mbps Cable Contract").
- 5. This ministerial or clerical error occurred for two reasons. *First*, there was a credit on STRIVE Prep's account for the Multi-Year 1 Gbps Fiber Contract because STRIVE Prep had paid Comcast directly for the first three months (July, August, and September 2014) of the 2014-2015 school year. As a result, when STRIVE Prep's finance department sought to gather recent Comcast invoices for the E-rate consultant, the finance department saw a credit on the account and therefore did not send the E-rate consultant any recent invoices associated with the Multi-Year 1 Gbps Fiber Contract. *Second*, after STRIVE Prep entered into the Multi-Year 1 Gbps Fiber Contract, Comcast inadvertently failed to cancel the 50-100 Mbps Cable Contract with STRIVE Prep that the Multi-Year 1 Gbps Fiber Contract was intended to replace. Consequently, STRIVE Prep continued to receive invoices from Comcast for the 50-100 Mbps Cable Contract and STRIVE Prep's finance department mistakenly passed along those invoices to its E-rate consultant for purposes of preparing the funding requests in STRIVE Prep's 2015 Form 471 Application.
- 6. As a result of this ministerial or clerical error, STRIVE Prep's E-rate consultant requested funding in the 2015 Form 471 Application to cover the cost of services under the much smaller,

outdated 50-100 Mbps Cable Contract (i.e., \$98.84 to \$238.84 per month) instead of the Multi-Year 1 Gbps Fiber Contract (i.e., \$27,000 per month).

- 7. STRIVE Prep did not discover this ministerial or clerical error until after USAC had issued the Funding Commitment Decision Letter for STRIVE Prep's 2015 Form 471 Application.
- 8. In light of this ministerial or clerical error, STRIVE Prep filed an appeal with USAC on September 9, 2015 to request sufficient funding to cover the second year of the Multi-Year 1 Gbps Fiber Contract. USAC subsequently denied the appeal.
- 9. STRIVE Prep has been able to negotiate changes to the Multi-Year 1 Gbps Fiber Contract such that Comcast will provide Internet access service at speeds ranging from 100 to 300 Mbps for all of the STRIVE Prep schools at an average monthly recurring cost of \$12,583.33 for the 2015-2016 school year.
- 10. Although STRIVE Prep has been able to negotiate this lower monthly recurring cost, STRIVE Prep and its students will suffer significant undue hardship if STRIVE Prep does not receive sufficient E-rate funding to cover the second year of its multi-year contract with Comcast. Specifically, STRIVE Prep will be forced to make budget reductions that may negatively impact students and their academic performance.

I declare under penalty of perjury that the foregoing is true and correct to the best of my information and belief.

T. CC D.

Dated

1/8/16





Universal Service Administrative Company

Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2015-2016

November 10, 2015

Jim Abrahamsen **ETECHCO** P.o. Box 469 Grand Lake, CO 80447

Re: Applicant Name:

STRIVE PREPARATORY SCHOOL -

DISTRICT

Billed Entity Number:

16065999

Form 471 Application Number:

1011445

Funding Request Number(s):

1 Unassigned

Your Correspondence Received: September 09, 2015

After review of the information and documentation provided, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's funding commitment decision for the FCC Form 471 Application Number and funding requests number(s) FRN(s)) referenced above. This letter provides an explanation for USAC's decision. The date of this letter also begins the sixty (60) day time period for appealing this decision. If your Letter of Appeal included more than one FCC Form 471 Application Number, please note that you will receive a separate decision for each funding application.

Funding Request Number(s):

1 Unassigned

Decision on Appeal:

Denied

Explanation:

- During appeal review of your FCC Form 471 1011445 you requested that a new funding request be added to your application. Program procedures allow applicants to amend their applications and correct ministerial and clerical errors on their FCC Forms (including adding a funding request) until an Funding Commitment Decision Letter (FCDL) is issued. New funding requests cannot be submitted through the appeals process and after the issuance of the FCDL. USAC denies your appeal.
- Your appeal requests additional funds that were not included in the FCC Form 471 that you are appealing. FCC rules require that funding requests must be submitted via an FCC Form 471. See 47 C.F.R. sec. 54.504(a). Considerations

for funding requests depend on the date the FCC Form 471 is received and the amount of funds available if it is received after the close of the filing window. See 47 C.F.R. sec. 54.507(f). The FCC directed USAC to allow applicants to amend their forms to correct clerical and ministerial errors on their FCC Forms 470, FCC Form 471 applications, or associated documentation until an FCDL is issued. Such errors include only the kinds of errors that a typist might make when entering data from one list to another, such as mistyping a number, using the wrong name or phone number, failing to enter an item from the source list onto the application, or making an arithmetic error. See Schools and Libraries Universal Service Support Mechanism, CC Docket No. 02-6, Order, FCC 11-60 para. 5 (rel. April 14, 2011). Additional correctable errors can be found in the FCC Order DA 10-2354. See Requests for Waiver and Review of Decisions of the Universal Service Administrator by Ann Arbor Public Schools, Ann Arbor, Michigan, et al., Schools and Libraries Universal Service Support Mechanism, File Nos. SLD-542873, et al., CC Docket No. 02-6, Order, DA 10-2354 para. 2 (rel. December 16, 2010).

The FCC's Bishop Perry Order directed USAC "to provide all E-rate applicants with an opportunity to correct ministerial and clerical errors on their FCC Form 470 or FCC Form 471, and an additional opportunity to file the required certifications" without posting new FCC Forms 470 and 471. See Request for Review of the Decision of the Universal Service Administrator by Bishop Perry Middle School, New Orleans, Louisiana, et al., Schools and Libraries Universal Service Mechanism, File Nos. SLD-487170, et al., CC Docket No. 02-6, Order, 21 FCC Rcd 5316-5317, FCC 06-54 para. 23 (May 19, 2006) (Bishop Perry Order). As a result, USAC sends an applicant a Receipt Acknowledgement Letter (RAL) when the FCC Form 471 has been successfully data entered and provides the applicant with an opportunity to make allowable corrections to its FCC Form 471. See Ministerial & Clerical Errors posted in the Reference Area of the SLD section of the USAC website. Per the FCC's directive, applicants should be allowed to amend their forms to correct clerical and ministerial errors until a Funding Commitment Decision Letter (FCDL) is issued. Such errors include only the kinds of errors that a typist might make when entering data from one list to another, such as mistyping a number, using the wrong name or phone number, failing to enter an item from the source list onto the application, or making an arithmetic error. See Schools and Libraries Universal Service Support Mechanism, CC Docket No. 02-6, Order, FCC 11-60 para. 5 (rel. April 14, 2011). Additional correctable errors can be found in the FCC Order DA 10-2354. See Requests for Waiver and Review of Decisions of the Universal Service Administrator by Ann Arbor Public Schools, Ann Arbor, Michigan, et al., Schools and Libraries Universal Service Support Mechanism, File Nos. SLD-542873, et al., CC Docket No. 02-6, Order, DA 10-2354 para. 2 (rel. December 16, 2010). An applicant's request to remove entities from its application, when such removal would raise the average discount percentage for the relevant funding request above the funding threshold for that year, is not justifiable as a ministerial or clerical error. See Request for Waiver and Review of Decisions of the Universal Service Administrator by Alexander County School District, Taylorsville, North Carolina, et al., Schools and Libraries Universal Service Support Mechanism, File

No. SLD-827833 et al., CC Docket No. 02-6, Order, DA 13-1383 para. 2 (rel. June 14, 2013).

If you wish to appeal this decision, you may file an appeal pursuant to 47 C.F.R. Part 54, Subpart I. Detailed instructions for filing appeals are available at: http://www.usac.org/sl/about/program-integrity/appeals.aspx.

We thank you for your continued support, patience and cooperation during the appeal process.

Schools and Libraries Division Universal Service Administrative Company

cc: Chris Gibbons



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15c 15d 15e	Check this box if this Funding Request is covered under a master contract (a contract negotiated by a third party, the terms and conditions of which are then made available to an eligible entity that purchases directly from the service provider). Check this box if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract. If so, provide that FRN here: 2679278 Check here to certify that there is a specific statute, rule or other restriction barring publication of the information provided in Item 21. Applicants making this certification shall retain the necessary documents to demonstrate this restriction and cite below to the statute, rule or other restriction that prevents this information from becoming public. Note that contracts and other agreements executed after September 18, 2014 may not prohibit pricing disclosure, and any such restrictions will have no effect Restriction that prevents information from becoming public: Billing Account Number (e.g., billed telephone number)	Non-Recurring Charges	G. How much of the amount in F is ineligible? 0
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18	Contract Award Date (mm/dd/yyyy) 03/24/2014		I. Total funding year pre-discount amount (E + H) \$150,999.96
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19d	If yes: Number of possible extensions remaining Total length of contract if all extensions are exercised:		

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